

## Meeting Minutes

### Joint Commissioning Board

The meeting was held on 8<sup>th</sup> March 2018, 09:30 – 10:30

#### Conference Room, Oakley Road

Present:	NAME	INITIAL	TITLE	ORG
	Dr Mark Kelsey	MK	CCG Chair	SCCCG
	Councillor Simon Letts	Cllr Letts	Leader of the Council	SCC
	June Bridle	JB	Lay Member (Governance)	SCCCG
	Councillor David Shields	Cllr Shields	Health and Sustainable Living	SCC
	Councillor Warwick Payne	Cllr Payne	Adults, Housing and Communities	SCC
In attendance:	Dawn Baxendale	DB	Chief Executive Officer	SCC
	Suki Sitaram	SS	Chief Strategy Officer	SCC
	Stephanie Ramsey	SR	Director of Quality & Integration	SCCCG/SCC
	Beccy Willis	BW	Head of Business	SCCCG
	Amanda Luker	AL	Commissioner	SCCCG/SCC
	Carole Binns	CB	Associate Director	SCCCG/SCC
	Matthew Waters	MW	Senior Commissioner	SCCCG/SCC
	Donna Chapman	DC	Associate Director System Redesign	SCCCG/SCC
	Sarah Spooner	SSp	Board Administrator (Minutes)	SCCCG
Apologies:	John Richards	JRichards	Chief Executive Officer	SCCCG
	Mel Creighton	MC	Chief Financial Officer	SCC
	James Rimmer	JRimmer	Chief Financial Officer	SCCCG
	Claire Heather	CH	Senior Democratic Support Officer	SCC
	Sarita Riley	SRil	Service Lead: Legal Services Partnership	SCC

		Action:
<b>1.</b>	<b>Welcome and Apologies</b>	
	Members were welcomed to the meeting.	
	Apologies were noted and accepted	
<b>2.</b>	<b>Declarations of Interest</b>	
	<b>A conflict of interest occurs where an individual's ability to exercise judgement, or act in a role is, could be, or is seen to be impaired or</b>	

	<p><b>otherwise influenced by his or her involvement in another role or relationship</b></p> <p>No Declarations of Interest were declared in relation to the agenda.</p>	
<b>3.</b>	<p><b>Previous Minutes/Matters Arising &amp; Action Tracker</b></p>	
	<p>The minutes from the previous meeting dated 8<sup>th</sup> February 2018 were agreed as an accurate reflection of the meeting.</p> <p><b>Matters Arising</b></p> <p>Item 3 - RSH Future Options – Cllr Letts advised that an MP version of key points will be circulated to Southampton City MP and wider. It was suggested a face to face MPs briefing is held in April.</p> <p>Item 8, Integration Board minutes – SR raised that interviews were unsuccessful in appointment of the Better Care Programme Manager and is currently being re-advertised until the end of March 2018.</p> <p><b><u>Action Tracker</u></b></p> <p>The outstanding actions were reviewed and the action tracker updated.</p>	<b>Cllr Letts</b>
<b>4.</b>	<p><b>Residential Recovery and Rehabilitation Services</b></p>	
	<p>Amanda Luker (AL) and Carole Binns (CB) attended the meeting to present the paper. AL talked through the highlights.</p> <p>The Board supported the proposal of a longer contract period.</p> <p>DB commented that it is important for robust performance measures to be in place. CB responded that this is a bespoke service; however there is benchmarking available from similar services elsewhere. There are also a range of quality measures in place which include looking at the improvement to each individual's functioning.</p> <p>The Board supported the recommendation to proceed with a procurement of a Residential Recovery and Rehabilitation Provision for people with Enduring Mental Health problems.</p> <p>AL and CB left the meeting.</p>	
<b>5.</b>	<p><b>Market Development and Care Home Market Shaping</b></p>	
	<p>Matthew Waters (MW) attended the meeting to present the Market Development and Care Home Market Shaping paper.</p> <p>DB commended the High Cost Placement team on over performance on expected savings.</p> <p>WP queried whether the intention is to potentially move clients from one home to another. MW assured the Board that is not the intention. The</p>	

	<p>focus is on renegotiation of existing rates and ensuring payment made for services provided.</p> <p>WP queried whether the proposed changes to bands for the Published Rate levels could be discussed with Hampshire County Council to see if they would consider different rates across the county to allow alignment with the Southampton rates. Cllr Letts agreed to explore with politicians on this and SR will liaise with Graham Allen.</p> <p>The Board agreed the need to develop communication with the public to provide information on types of care and the complexity in keeping an individual in a safe environment.</p> <p>Increasing Nursing Home capacity was discussed. There is a need for more nursing home beds for city residents, especially for those with dementia and /or complex behaviours.</p> <p>Impact of availability of workforce was discussed. SR commented that the potential development of Adnac Park could attract skilled clinical nursing staff to the city. Recruitment of care workers will remain a challenge. There is a potential that this may align with the development of the proposed transitional unit on the University Hospital Southampton site and so significantly increase staffing requirements.</p> <p><b>Action: MW to clarify timeline so that pressure points are highlighted and plan can be established for workforce capacity depending on how many beds are required.</b></p> <p>The Board supported the recommendation for the Council to enter into specific agreements with the identified homes and at the agreed rates. The Board also supported the continued moves to agree rates and access arrangements with homes.</p> <p>The Board noted the anticipated cost savings and supported the actions.</p> <p>The Board supported investment of iBCF monies in additional nursing home capacity.</p> <p>MW left the meeting.</p>	<p><b>Cllr Letts SR</b></p> <p><b>MW</b></p>
<p><b>6.</b></p>	<p><b>Better Care Quarterly Report - Q3</b></p>	
	<p>The Board received the Better Care Quarter 3 2017/18 Report. Donna Chapman (DC) attended the meeting to talk through the highlights of the paper.</p> <p>DC highlighted that a reduction in Delayed Transfers Of Care performance has been seen compared to this time last year. An area of focus is Southern Health Foundation Trust (SHFT). It is likely that their data is not being recorded correctly and SHFT are working with Southampton City Council to rectify this.</p>	

	<p>JB queried how it is proposed to support resilience in the voluntary sector. DC responded that the Community Development Offer is being finalised and will be brought to a future Board Briefing.</p> <p>WP queried whether the uptake of Care Technology could be added as a 7<sup>th</sup> priority for Better Care for the next 3 – 6 months. It was agreed that the Board would monitor the uptake.</p> <p>The Board thanked DC for report.</p>	<b>DC</b>
<b>7.</b>	<b>Performance Report</b>	
	<p>The Board received the Performance Report. SR talked though the highlights.</p> <p>DC highlighted to the Board that there is a programme of work ongoing around high intensity users; these are individuals who present more than five times in one year to A&amp;E. An update will be provided to the Board.</p> <p>The Board discussed that there is an element of training needed for staff within care homes on how to assist an individual who has fallen without them automatically calling for an ambulance. It was noted that this links with the Enhanced Health in Care Homes work that is already underway. SR commented that IBCF funding has been invested in providing Rise and Recline Mobility Chairs in a number of places within the city to support staff in raising an individual off the floor.</p> <p>SS referred to the high level risk areas and suggested Workforce is an agenda item in 3-6 months time. Cllr Letts supported this suggestion and added that perhaps providers, university and college colleagues are invited to a Seminar on Workforce. SR supported this and highlighted that there is a workforce summit, being supported by Geoff Glover and Solent University, currently being organised.</p> <p>The Board agreed that following the Workforce Summit a discussion will be held at a future Joint Commissioning Board meeting and Denise Edgehill and Geoff Glover are to be invited.</p>	<p><b>DC</b></p> <p><b>SR</b></p>
<p><b>Date of next meeting:</b> Thursday 12<sup>th</sup> April 2018, 09:30-10:30, Conference Room 3, Civic Centre</p>		